



SERVICE 02 · FACTSHEET

1 to 3 days

Business Impact Analysis

The impact of a disruption on your operations, measured and documented.

scaled to the scope

DURATION

1 to 3 days

PRICING

Daily rate, as per the fee schedule

FINAL DELIVERABLE

Detailed BIA documents

PREREQUISITE

Availability of stakeholders

The service at a glance

The Business Impact Analysis package runs over 1 to 3 days and delivers a complete analysis of how a disruption would affect your business. At the end of the assignment you hold detailed, directly usable BIA documents. Any additional work outside the agreed scope is invoiced at the hourly rate.

Available modules

MODULE	DESCRIPTION	DELIVERABLES
01 · Operational domain analysis	PESTEL study, industry review and operational processes.	1 analysis document.
02 · Scoping	Preparing the BIA phase: interview plan and prioritisation of critical processes.	1 interview plan (2 to 4 interviews with critical teams).
03 · BIA review	Conducting the interviews and writing up the discussion minutes.	Interview minutes.
04 · Building the BIA documents	Creating the BIA documents as Excel files or a database.	Excel files or BIA database.
05 · BIA analysis	Developing crisis scenario plans from the BIA analysis.	Crisis-trigger OnePagers.
06 · Conclusion	Synthesis of findings and final recommendations.	Closing report.

Deliverables by duration

1 day

- An interview plan.
- A standard questionnaire.

2 days

- The day 1 deliverables.
- Interviews conducted by me, with minutes and collected data.

3 days

- The day 1 and day 2 deliverables.
- BIA analysis and minutes.
- A series of OnePagers.
- Closing session with the executive or risk management committee.

Access condition

This service only delivers its full value if access to interviews and discussions is granted — in other words, if stakeholders are genuinely available.

Objective

To give you a clear understanding of the potential impacts on your operations and prepare you to respond effectively in a crisis.

GET IN TOUCH

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Daily rate as per the fee schedule; any additional work is invoiced at the hourly rate. Travel expenses: see the general terms and fee schedule.